



Ski Lake Junaluska Programming 2022/2023

Group Inquiry Form - Return to eburson@lakejunaluska.com

Church or Group Name: _____
 Contact Person Name: _____

Contact Person Email: _____

Contact Phone #: _____

Mailing Address: _____
 City: _____ State: _____ Zip: _____

Rank Your Preferred Housing: (1st, 2nd, or 3rd choice)
 Mountainview: _____ LJ Apartments: _____ Hillside Lodge: _____

Event Dates (Choose from dates below/ 2 night Minimum):

Arrival Date: _____ Departure Date: _____

Will you be arriving by bus or car: _____ Meeting Space? Yes No

of Attendees _____ # of Skiers _____ # of Non Skiers _____

Days/Dates Skiing _____ Or Adventure Center _____

Dates and Deadlines (Please Adjust for Your Groups Arrival Date):

*Credit Cards are preferred over checks

Event Dates:	Rooming List Due (3 weeks prior)	RL Changes Due (2 weeks)	Mail Checks by	Final Payment Due
NYE Weekend Dec 30, 2022 - Jan 2, 2023	Dec. 9, 2022	Dec. 16, 2022	Dec 16, 2022	Dec. 23, 2022
MLK Weekend Jan 13 - Jan 16, 2023	Dec. 23, 2022	Dec. 30, 2022	Dec. 30, 2022	Jan. 6, 2023
Winter Youth III Jan 20 - Jan 22, 2023	Dec. 30, 2022	Jan. 6, 2023	Jan, 6, 2023	Jan. 13, 2023
Winter Youth IV Jan 27 - Jan 29, 2023	Jan. 6, 2023	Jan. 13, 2023	Jan. 13, 2023	Jan. 20, 2023
Pres. Day Weekend Feb 17 - Feb 23, 2023	Jan. 28, 2023	Feb. 3, 2023	Feb. 3, 2023	Feb. 10, 2023



Meal Plan (Options Choose 1):
Includes tax and 8% gratuity

Option #	Choose One	# of people	Meals Included	Total Per Person
Option 1			Saturday BL*D, Sunday B	\$60.95
Option 2			Friday D, Saturday BL*D, Sunday B	\$78.20
Option 3			Friday D, Saturday BL*D, Sunday BL*	\$96.60
Option 4			Friday D, Saturday BL*D, Sunday BL*D	\$116.15
Option 5			Friday D, Saturday BL*D, Sunday BL*D, Monday B	\$128.80

*Boxed lunch to be picked up at breakfast

Sleeping Room Rates

Building	Rate your selection 1-5	Rate per night per room	Room Capacity	Description
Apartments		\$96	2-6	Apartment style, kitchenette, twin and double beds, roll away
Hillside		\$96	2-5	Apartment style, kitchenette, twin and double beds, roll away
Lambuth		\$119	2-4	Historical hotel, King - twin beds
Mountain View		\$96	2-6	Dorm style, bunk beds, double-twin beds
Terrace		\$139	2-4	Modern hotel, king - double beds

Per person price includes tax and gratuity

Meal times are: Breakfast 6:30am - 8:30am, Dinner 5:30pm - 7pm

Program cost per person is \$75 short weekends and \$85 for Holiday Weekends.

Youth meals are served at York Dining Commons, 238 North Lakeshore Drive (previously known as Jones Dining Hall), unless otherwise communicated by your Event Coordinator.

Deposit & Payment Policy:

*April 30, 2022 - Hold your dates for 2022/2023 with a \$500 deposit.

*August 30, 2022 - Hold your dates for 2022/2023 with a \$750 deposit.

*November 15, 2022 - A second deposit of \$60/Person is required.

Number of People: _____ x \$100 Deposit = \$ _____ ***Please include the total number of Youth and Chaperones on your deposit and rooming list.**



***7 Days prior to Arrival -**

The remaining balance is due. A final balance cannot be issued by LJ without the submission of a rooming list which may take up to 5 business days to process. Lake Junaluska requires a credit card at check-in to cover damage/excessive cleaning/guest dissatisfaction. The authorization of funds will be released within 3 to 10 business days depending on your bank if there are no damages/excessive cleaning/guest dissatisfaction (due to noise) charges. Credit cards are preferred. Please call 828-454-6728 with your credit card number and security code to make a payment by card.

Group Rooming List Policy:

Please fill out the Group Rooming List that will be sent to you upon the payment of a deposit. Group Rooming Lists are due a minimum of 3 weeks (21 days) prior to arrival. Final rooming lists received between 21 and 16 days prior to arrival are subject to a \$10 per person Housing Fee. Final Rooming lists that are not received more than 15 days prior to arrival are subject to cancellation and will forfeit 75% of their package price.

Changes to a submitted rooming list may be requested until 16 days prior to arrival without penalty. Rooming list changes requested between 15 and 0 days prior to arrival may be accepted with a \$10 per change Housing Fee. Rooming list changes are subject to availability.

Cancellation Policy:

*Package cancellations made 30 days or greater from the first night of the event receive a full refund minus a \$40 per person processing fee.

*Cancellations made 30 to 16 days prior to the first night of the event will forfeit 50% of their package price.

*Cancellations made 15 to 8 days before the first night of the event will forfeit 75% of their package price.

*Cancellations made 7 to 0 days before the first night of the event will not receive a refund.

Force Majeure:

Execution of all Lake Junaluska Winter Youth Retreats are subject to acts of God, government authority, disasters, war, acts of terrorism, or other causes beyond the party's control, which make it commercially impracticable, illegal, or impossible to perform. Cancellations made due to force majeure are not liable to the cancellation policy and can reschedule for another and apply deposits to those dates.

By submitting this form and a deposit to Lake Junaluska, I understand the policies outlined above and agree to the form submission and payment deadlines listed under each policy. Questions? Please contact Elizabeth Burson at 828-454-6728 or eburson@lakejunaluska.com.