



**Lake Junaluska Mission Week 2022**

**Event Dates: June 12-16, 2022**

Group Inquiry Form - Return to [eburson@lakejunaluska.com](mailto:eburson@lakejunaluska.com)

Church or Group Name: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Contact Person Email: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Rank Your Preferred Housing: (1st, 2nd, or 3<sup>rd</sup> choice)

Mountainview: \_\_\_\_\_ LJ Apartments: \_\_\_\_\_ Hillside Lodge: \_\_\_\_\_

Charter/Van/#Cars: \_\_\_\_\_ # of Attendees \_\_\_\_\_

Contact Adventure Center of Asheville for Rafting or High Ropes/Zip Line:

Sarah Dickson - [groups.atap@gmail.com](mailto:groups.atap@gmail.com)

**Dates and Deadlines:**

Event Dates:	Deposit Required by:	Mail Checks by:	Rooming List Due	RL Changes Due	Final Payment Due
Mission Week June 12-16	May 12, 2022	May 20, 2022	May 20, 2022	May 26, 2022	May 27, 2022

**Meal Plan (Options Choose 1):**

Option #	Choose One	# of people	Meals Included	Total Per Person
Option 1			Monday B,*L,D, Tuesday B,*L,D, Wednesday B,*L,D, Thursday B	\$147.00
Option 2			Sunday D, Monday B,*L,D, Tuesday B,*L,D, Wednesday B,*L,D, Thursday B	\$165.00
Option 3			Sunday D, Monday B,*L,D, Tuesday B,*L,D, Wednesday B,*L,D, Thursday B,*L	\$180.00

\*Boxed lunch to be picked up at breakfast



### Sleeping Room Rates

Building	Rate your selection 1-5	Rate per night per room	Room Capacity	Description
Apartments		\$98	2-6	Apartment style, kitchenette, twin and double beds, roll away
Hillside		\$98	2-5	Apartment style, kitchenette, twin and double beds, roll away
Lambuth		\$121	2-4	Historical hotel, King - twin beds
Mountain View		\$98	2-6	Dorm style, bunk beds, double-twin beds
Terrace		\$141	2-4	Modern hotel, king - double beds

Per person price includes tax and gratuity

Program cost per person is \$95

Meal times are: Breakfast 6:30am - 8:30am, Dinner 5:30pm - 7pm

Youth meals are served at York Dining Hall, 238 North Lakeshore Drive (previously known as Jones Dining Hall), unless otherwise communicated by your Event Coordinator.

### Deposit & Payment Policy:

\*May 12, 2022 - A deposit of \$100/Person is required.

Number of People: \_\_\_\_\_ x \$100 Deposit = \$ \_\_\_\_\_ \*Please include the total number of Youth and Chaperones on your deposit and rooming list.

\*15 Days prior to Arrival -

The remaining balance is due. A final balance cannot be issued by LJ without the submission of a rooming list which may take up to 5 business days to process. Lake Junaluska requires a credit card at check-in to cover damage/excessive cleaning/guest dissatisfaction. The authorization of funds will be released within 3 to 10 business days depending on your bank if there are no damages/excessive cleaning/guest dissatisfaction (due to noise) charges.

### Final Method of Payment:

Checks are accepted if received at least 30 days prior to arrival. Payments received less than 30 days prior to arrival must be made by certified check, money order, cash or credit card (VISA, Mastercard, DISCOVER, and American Express). Please call 828-454-6728 with your credit card number and security code to make a payment by card.



#### Group Rooming List Policy:

Please fill out the Group Rooming List that will be sent to you upon the payment of a deposit. Group Rooming Lists are due a minimum of 3 weeks (21 days) prior to arrival. Final rooming lists received between 21 and 16 days prior to arrival are subject to a \$10 per person Housing Fee. Final Rooming lists that are not received more than 15 days prior to arrival are subject to cancellation and will forfeit 75% of their package price.

Changes to a submitted rooming list may be requested until 16 days prior to arrival without penalty. Rooming list changes requested between 15 and 0 days prior to arrival may be accepted with a \$10 per change Housing Fee. Rooming list changes are subject to availability.

#### Cancellation Policy:

\*Package cancellations made 30 days or greater from the first night of the event receive a full refund minus a \$40 per person processing fee.

\*Cancellations made 30 to 16 days prior to the first night of the event will forfeit 50% of their package price.

\*Cancellations made 15 to 8 days before the first night of the event will forfeit 75% of their package price.

\*Cancellations made 7 to 0 days before the first night of the event will not receive a refund.

#### Force Majeure:

Execution of all Lake Junaluska Winter Youth Retreats are subject to acts of God, government authority, disasters, war, acts of terrorism, or other causes beyond the party's control, which make it commercially impracticable, illegal, or impossible to perform. Cancellations made due to force majeure are not liable to the cancellation policy and can reschedule for another and apply deposits to those dates.

By submitting this form and a deposit to Lake Junaluska, I understand the policies outlined above and agree to the form submission and payment deadlines listed under each policy. Questions? Please contact Elizabeth Burson at 828-454-6728 or [eburson@lakejunaluska.com](mailto:eburson@lakejunaluska.com).